



1. Policy Intention

To financially support community organisations in building engaged, vibrant, inclusive and healthy communities in partnership with Alcoa Australia.

2. Policy

To support community groups to:

- Build and strengthen their organisational capacity and sustainability; or
- Deliver events, projects, programs or facilities that benefit the Murray Community or address a well evidenced need, and effectively contribute to building engaged, vibrant, inclusive and healthy communities.

3. Applications

Applications will be invited three times each year, with the total funding pool determined in the annual Shire of Murray (Shire) budget being at least \$30,000. Funding rounds will close at the end of April, August and December. An applicant is entitled to apply for a maximum grant allocation of \$3,000 (approved) in any given financial year.

3.1 Focus Areas

Applications should meet at least one of the following priority focus areas:

- building the capacity and sustainability of community organisations;
- encouraging community engagement and participation in community life or activation of places and facilities;
- encouraging social inclusion;
- protection of our environment;
- supporting the development of and participation in arts and culture;
- supporting a safe and healthy community;
- promoting increased physical activity;
- increasing support or services to priority target groups including families, children, youth, seniors, indigenous, culturally diverse backgrounds, people with disability and people of low socio-economic background; and/or
- supporting or promoting youth leadership including the enhancement of the wellbeing of young people.

3.2 Priorities

For applications that meet the focus areas and have strong community benefit, priority will be given to:

- Events, projects and initiatives that are new and address a well evidenced need or gap within the Shire, which may include, but not be limited to the promotion or celebration of multiculturalism, the arts, health & wellbeing and/or the environment; and/or
- Events, projects and initiatives that demonstrate sustainability in the future.

3.3 Eligibility

To be eligible, applicants must:

- submit, an application on the official application form, by the closing date;
- be an incorporated not-for-profit organisation;

- hold current public liability insurance;
- not have outstanding acquittals with the Shire or Alcoa Australia; and
- agree to comply with Local, State and Commonwealth laws applicable to the approved project or event.

3.4 Additional Information

- Where applications require additional clarification, the Shire may seek further information during the assessment process. The responsibility for ensuring adequate information is provided in support of an application, remains with the applicant. It is highly recommended that applicants liaise with Shire Officers prior to lodgement, to ensure all relevant factors and information has been considered and prepared.
- The Shire reserves the right to request the applicant to submit the most current audited financial statement or the latest treasurer's report covering the previous 12 months should it feel it is appropriate.
- Partnerships with other community organisations or evidence of other fundraising from other sources will be well regarded.
- Organisations wishing to submit funding applications for multiple projects should use a separate application form for each project or activity, with each application subsequently being assessed in its own right.
- A full breakdown of the proposed income and expenditure should be provided as part of the application. The income and expenditure should be clearly detailed and must balance. Provision of this information will be essential for the application to proceed.
- Alcoa Australia and Council reserve the right to part-fund an application.
- Events will generally be supported for up to three years, at which time the ongoing sustainability of the event will need to be demonstrated. Events will not be funded through this scheme for more than 5 years, as it is expected that they will either have progressed to a sustainable event and/or be deemed a regular, iconic event and provided separate annual funding under the Shire's budget.

Funding shall not be considered:

- where applications are received after the closing date or are incomplete;
- for projects that have already commenced;
- where projects are considered to be a private, commercial or individual responsibility;
- for recurrent maintenance, operating costs or bonds; or
- for events held outside the Shire.

3.5 Conditions of Funding

- Prior to any funding being released, recipients will be required to enter into a formal Grant Agreement with the Shire. This agreement will include a commitment to comply with the terms on which the funding is provided, including the lodgment of acquittal documentation.
- Recipients are required to acknowledge Council and Alcoa Australia's support and contribution in promotional material, media releases or other public documents relating to the project or event, where possible.

- (c) Invitations should be sent to the Shire President (or representative) and Alcoa Australia for its representative to attend or open any relevant event associated with the grant application.
- (d) Acquittal documentation is to be submitted in accordance with the grant agreement, on the approved acquittal forms provided and include photographic evidence of the project and all promotional and acknowledgement material.

3.6 Decision Making Process

- (a) Assessment and determination of applications is undertaken by a Decision-Making Panel which comprises of two Alcoa representatives, two Council representatives and two Shire Officers.
- (b) Should one of the representatives be unable to attend, they have the right to select an 'equivalent' proxy officer to act in their place for the duration of the meeting. A minimum of one representative from Alcoa, Council and the Shire must be present for determination of an application.
- (c) The assessment and or reason for the decision is to be recorded and communicated to the applicant. Council will be notified of the funding outcomes through communication in Friday Facts, in the month following the meeting.

Sundry Donations

Requests for funding of \$100 and under may be authorised by the Chief Executive Officer and will be presented to Council for information with the next round of funding applications. These requests will be required to meet the same requirements under this Policy.

Policy Detail		
Responsible Directorate	Place, Community and Economic Development	
Responsible Department	Community and Library Services	
Responsible Officer	Manager Community and Library Services	
Next Policy Review / Schedule	2025 (3-yearly)	
Council Adoption	Date / Resolution	30 June 2011 (OCM11/099)
Amendment Record	Date / Resolution	26 July 2012 (OCM12/149)
		25 July 2013 (OCM13/129)
		25 June 2015 (OCM15/155)
		9 February 2017 (OCM18/008)
		22 February 2018 (OCM18/008)
		25 July 2019 (OCM19/150)
		23 June 2022 (OCM22/070)
